

STANWIX RURAL PARISH COUNCIL**Minutes of a Meeting of Stanwix Rural Parish Council held on
Monday 10 December 2018 in the WI Hall, Linstock at 7:30 p.m.**

Present: The Chairman Cllr C Nicholson, Cllrs A Coles, C Duncan, R Gordon, A Lightfoot, C Savory and M Sherriff.

SR 744/12/18 Apologies for absence

Apologies were received from Cllr M Fox and City Cllrs J Bainbridge and M Bowman.

ACTION**SR 745/12/18 Minutes of the meeting of the Parish Council held on 14 November 2018**

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

SR 746/12/18 Requests for Dispensations

A request for dispensation in regards to the precept setting was received from Cllr M Sherriff and was granted until October 2019. All other Cllrs had previously had precept dispensations granted.

SR 747/12/18 Declarations of Interest

Cllr Nicholson declared an interest in item 753.1, Houghton Fair, due to his spouse being a member of the working group.

SR 748/12/18 Public Participation

No members of the public were present.

SR 749/12/18 Financial Matters**749.1 Payments:**

Resolved that the following payments be approved:

NEST Pension, December pension	£81.88
Sarah Kyle, December salary and reimbursements	£1,228.57
HMRC, December PAYE and NI	£226.10
Cumbria Payroll, December payroll	£18.00
TECH4 Office, Nov/Dec printing	£10.12
Cumbria Wildlife Trust, November rental	£20.00
Brian Waugh, Plaque installation	£60.00
Silver Pennies, Plaques	£179.91
YPO, Stationery	£12.36
J Airey, Internal Audit	£144.10
Cumbria County Council, Brunstock Bridleway contribution	£1,500.00
Susan's Farm, November rental	£12.00
CGM, Grounds works	£869.00
WEL Medical, Defibrillator pads	£79.02
Cumbria County Council, Grit bin	£266.28

TOTAL: £4,707.34

Also **resolved** to set up a direct debit for the payment of the data protection registration with the Information Commissioners Office, with immediate effect, for £35.00 per annum.

749.2 Noted: balances at bank as at 30 November 2018:

Community Account	£2,388.70
Money Manager Account	£67,508.54
Cash Account	£2,569.55
Expenditure 30/11/18	£42,934.54

749.3 Income Received

Resolved to note income received:

- £1,500 GLL, Summer Play Scheme
- £400 Cumbria County Council, Brunstock Pond Grant
- £1440.47 HMRC, VAT repayment

749.4 Finance/Risk Group

The notes of the Finance and Risk working group meeting held on 27 November 2018 had been circulated alongside the agenda.

Resolved: To receive the minutes.

749.5 Internal Audit Report

The report of the internal auditor for the period 1st April to 30th September 2018 was circulated prior to the meeting and considered.

Resolved: To approve the internal audit report.

749.6 Budget and Precept 2019/20

A report had been circulated alongside the agenda containing forecasted remaining income and expenditure levels for 2018/19; the proposed budget for 2019/20 and the estimated levels of financial reserves to be held on the 1st April 2020.

Resolved: To accept the proposed budget for 2019/20; the precept to increase to £46,500. Also to agree a programme of works early in the new year for implementation by the new Council.

749.7 Risk Assessment 2018/19

Resolved: To adopt the risk assessment for the financial year 2018/19.

SR 750/12/18 Planning Matters

750.1 New Applications:

18/1062 Land at Rickerby, Carlisle Grid Ref: 341296 556992 - Construction Of Flood Alleviation Scheme; Landscaping And Associated Works

Written advice from Cllr Fox regarding the application was presented.

Resolved: To respond to the application based upon the written advice.

CN

750.2 Resolved to note Permission Notices Received:

18/0702 Green Acres, High Knells, Houghton, Carlisle, CA6 4JW - Change Of Use From Agricultural Land To Provide Additional Land For Existing Caravan Storage Compound

SR 751/12/18 Clerk's Report

The Clerk provided a verbal report, noting the following:

18/0937 Wm Morrisons Supermarkets plc, Kingstown Road, Carlisle, CA3 0QZ - Erection Of Restaurant With Drive-Through Facility

It was noted that work continues on the response to the above application; Cllr Nicholson provided members with a summary of the objection written to date.

CN

Flooding

Cllr Fox had provided a written update in the absence of a full flood report on the agenda. Members were informed that he had met with Iwan Lawton from the Environment Agency to discuss the progress on the Low Crosby scheme. Ground investigations were to begin to determine the state of the ground for building the scheme, this is the last preparatory stage before putting final plans together. There will be dialogue with the landowners on whose land the scheme will be built and then early in the new year formal plans will be submitted for approval with the local planning authority. There will be the opportunity for local discussion with the flood group and a little later a more general community consultation. Assuming all goes to plan the scheme will begin in the 2019/2020 financial year.

At the west end of the village, it is envisaged that the scheme will run from the rise in the field that runs to the south of Green Lane to and round Barn End and then link in with the wooded raised area at the end of Green Lane, which then runs to Beck Farm. A plan may be available to circulate soon. It was also reported that the Environment Agency is having separate discussions over Warwick Holme land and it had been emphasised that the priority had to be a scheme for hard defences to protect Low Crosby and any change to Warwick Holme land was a secondary consideration and not an alternative to a scheme for Low Crosby.

Footpath from Houghton Road North to Church Lane, Houghton

It was noted that dialogue had been held between a resident and Highways regarding the perceived state of the footpath following works undertaken by Cumbria County Council. The issue had been left in the hands of Highways who were responsible for the maintenance of the area.

It was also noted by Cllr Lightfoot that the footpath from Houghton to Houghton Hall is in need of works, he is to report this. The Clerk also noted that a gate on the footpath from Green Lane to Park Broom in Crosby has been reported to the Footpaths Officer as being locked.

AL

Parking Issues, Houghton Primary School

It was reported that the PCSO had confirmed to City Cllr Bainbridge that she would speak to the school regarding the complaints received over congestion at collection times. The issue will be put on the agenda proper for January. Cllr Nicholson outlined responses to previous attempts at solving the problems experienced.

SR 752/12/18 Administrative Matters

752.1 Community Plan - Action Plan

The quarterly updated report had been circulated alongside the agenda, with the following points noted:

- A689, any developments are slow, a query was raised as to whether information is available following the recent installation (and subsequent removal) of speed warning signs opposite the Houghton junction?
- Street lighting - query if other areas of the parish require additional lights?

Members were asked to give some consideration as to other action points required to add into the plan for the future and to contact the Clerk if they had any suggestions.

CLERK

752.2 Clerk's Additional Employment

Resolved to note the Clerk has commenced additional employment with Nether Denton Parish Council.

SR 753/12/18 Village Matters

753.1 Houghton Fair 2019

The notes of the Houghton Fair working group meeting held on 7 November 2018 had been circulated alongside the agenda.

Resolved: To receive the minutes. It was confirmed that any offers of help on the day would be gratefully accepted.

753.2 Bus Stop Seating

A request had been received to provide seating at the bus stop area opposite Tribune Drive, adjacent Croft Farm. It was noted that other bus stops in Houghton do not provide seating either and could be argued to be more frequently used. The absence of shelters completely at the Eden Gate stops was also pointed out.

Resolved: To speak to the relevant authorities regarding the possibility of the provision of seats.

CLERK

753.3 Houghton Village Green Parking

Consideration was given to the ongoing issue of cars driving over, or parking next to a residents property on the Village Green. This is following the suggestion of planting two trees was declined due to nearby drainage systems; it was queried whether shallow rooted bushes or large stones would be an alternative?

Resolved: Clerk to seek guidance from the insurers regarding suitable obstructions.

CLERK

753.4 Winter Gritting, Crosby-on-Eden

A request had been made for the Council to grit the road in Crosby-on-Eden however concerns remained regarding setting a precedent and causing a proliferation of requests for similar throughout the parish. Alternative options were therefore considered by the Finance and Risk Group, including the provision of a grit bin to be placed on the highway outside the Parish Hall.

Resolved: To authorise expenditure of £266.28 to Cumbria County Council for the provision of a new grit bin.

CLERK

753.5 Brunstock Pond

Cllrs were informed that a £6,000 grant application to Cumbria Waste Management had been successfully approved and works to the restoration of the pond could begin as soon as possible. Thanks were noted to the Clerk for her work on the application.

Resolved: To sign acceptance of the grant offer and to also sign acceptance of the quotation from Cumbria Pond Services.

CLERK

753.6 Defibrillator Pads, Linstock

Resolved: To purchase two new sets of defibrillator pads. An evaluation will be made of the expiry dates in Crosby and Houghton, along with consideration of the merits of buying a spare set, to be brought for expenditure approval at a future meeting.

CLERK

SR 754/12/18 Consultations

754.1 North East Cumbria Forestry Investment Zone Pilot Scheme

Information regarding the above had been circulated prior to the meeting and was **noted**.

754.2 Electoral Review of Carlisle: Final Recommendations

Disappointment at the final recommendations of the new boundary wards was expressed, with particular regret that the Commission had failed to consult directly with the Parish Council noted. It was confirmed that the Parish Council will now fall under a "Stanwix and Houghton" urban orientated ward.

Resolved: To write to the Boundary Commission expressing dissatisfaction with the process and result.

CN

754.3 Julian Glover Review of National Parks and AONB

Information regarding the above had been circulated prior to the meeting and was **noted**. Cllrs were encouraged to respond individually if desired.

SR 755/12/18 Schedule of Correspondence, Notices and Publications

A schedule of correspondence, notices and publications received since the last meeting was noted.

SR 756/12/18 Councillor Matters

Cllr Coles noted the lack of notice given for the ongoing road closures in Houghton. He also informed members that he is currently dealing with the City Council regarding drainage issues at Eden Gate following recent road repairs undertaken. He noted the presence of bins outside of the Lounge on the Green, despite previous assurances these would be stored discreetly. Finally he noted the commencement of the Eden Gate play area but on a waterlogged piece of land. The City Council are to be notified of this.

AC/CN/
CLERK

SR 757/12/18 Date of Next Meeting

Resolved that the next meeting of the Parish Council be held on Tuesday 22nd January 2019 in the Village Hall, Houghton.

Members were reminded that the Clerk will be out of office from Friday 21st December until Wednesday 16th January with no email access during this time.

There being no further business, the Chairman closed the meeting at 8.56pm.